

Board of Directors Meeting Minutes

Date: Tuesday, August 2, 2022
Time: 6:00-7:30 PM
Location: BSLC

Meeting Type: Regular
Notice Provided: Yes
Quorum Satisfied: Yes

Board of Directors Members

President: Michelle Kurzhals	Present
Vice President: Steve Morrison	Present
Chairman of Trustees: Dale Cobb	Present
Recording Secretary: Tani Helfrich	Present
Financial Secretary: Scott Schlimpert	Present
Elder Representative: Rolf Christenson	Absent
Elder Representative: Mike Sheets	Present
Member at Large: Ken Lundquist	Present
Member at Large: Shannon Morrison	Present
Staff Representative: Pastor Kevin Hohnstadt	Present

Call to Order: 6:07 PM by Kurzhals

Opening Prayer: Lundquist

Opening Comments: Kurzhals

Review of Previous Board Minutes

Motion by Steve Morrison: Move to approve the previous meeting's minutes.

Seconded and passed without dissent.

Minutes from the June 7, 2022 Board of Directors meeting approved.

Finance Report

- Schlimpert presented financials as part of the DB Budget Prep

Trustees Report

- Under budget 10% for the current year
- Kitchen floor needs to be replaced
 - Getting bids from flooring companies
- Planning to change the parking lot lights to led
 - Cost is a little over \$1000
- Taking care of some AC issues
- Water circulation repair cost \$2200

Topics For Discussion

- **Updates**
 - Fire Suppression System-In Process
 - Tech Support-In Process
 - Access to Policies-In Process
 - Kurzhals volunteered to work on this after September
 - Emergency Situation Protocol-In Process
 - Kurzhals volunteered to work on this after September
 - Building User Manual-In Process
 - Exclusion Program-In Process
 - Neighbors need to be contacted

- DB Nomination Update
 - 43 nominations have been received
 - Ken Lundquist, Shannon Morrison, and Steve Morrison are contacting nominees.
 - Nominees have until August 7th to accept/decline nomination
 - Those that accept have until August 10th to submit their bio

- FY22-23 Budget Prep
 - 2022-2023 Budget
 - Revenue forecast for the next fiscal year is \$681,591
 - BSLC expense forecast is \$709,558
 - Net Revenue Budget forecast is \$-27,967
 - Personnel and Trustee amounts are primarily set amounts
 - Items to consider for the 2022-2023 budget year
 - Possible ways to increase revenue
 - Increased giving
 - Thrivent
 - Amazon Smiles program
 - Interest
 - Rental income (Have to be cautious since we are a nonprofit)
 - Bonds
 - The possibility of a recession and the impact that would have

- August 21, 2022 Business Meeting
 - Meeting Agenda
 - Budget
 - DB nominations
 - Vote will be taken at the same time for budget/DB election
 - Business Meeting will be announced Sunday 8/7/2022

- **Policy Review/Update/Retention Plan Development**
 - o D.4 Accounting of Offerings – In Process (Michelle & Office)
 - o D.3 Asset Inventory – In process (Dale)
 - o NEW: S.1 Sexual Misconduct – TBD
 - o S.2 Providing Assistance Policy-In process
 - Attachment needs to be added where the security cameras are located
 - Meetings will be held in the upstairs lobby
 - Only leashed service animals will be allowed
 - Michelle will update policy and submit to DB for final approval

Elder Board Updates

- Moved to next meeting

Open Floor

Announcements

Closing Prayer: Pastor Kevin

Adjournment:

With no further business to discuss, the meeting was adjourned at 7:48 pm.

The next regular Board of Directors meeting will be held on Tuesday, September 6, 2022.