

Board of Directors Meeting Minutes

Date: Tuesday, June 7, 2022
Time: 6:00-7:30 PM
Location: BSLC

Meeting Type: Regular
Notice Provided: Yes
Quorum Satisfied: Yes

Board of Directors Members

President: Michelle Kurzhals	Present
Vice President: Steve Morrison	Present
Chairman of Trustees: Dale Cobb	Present
Recording Secretary: Tani Helfrich	Present
Financial Secretary: Scott Schlimpert	Present
Elder Representative: Rolf Christenson	Absent
Elder Representative: Mike Sheets	Present
Member at Large: Ken Lundquist	Present
Member at Large: Shannon Morrison	Absent
Staff Representative: Pastor Kevin Hohnstadt	Present

Call to Order: 6:00 pm by Kurzhals

Opening Prayer: Lundquist

Opening Comments: Kurzhals

Review of Previous Board Minutes

Motion by Cobb: Move to approve the previous meeting's minutes.

Seconded and passed without dissent.

Minutes from the May 3, 2022 Board of Directors meeting approved.

Finance Report

- Schlimpert presented financials
- Financial Update through the end of April
 - Revenue as expected with the exception of preschool
 - Preschool revenue \$31,000 less than expected
 - Expenses under budget \$17,000
 - Budget is distorted by non-general fund due to the impact Covid had on mission trips; will even out this year
 - Insurance claim shows up as income, but will balance with expenses
 - BSLC will be switching to online bill pay for most bills
 - May have the benefit of saving money in the future if the CPA is not needed to pay bills

Trustees Report

- Finished next year's budget
 - \$2000 more than last year
 - Yard maintenance is one area that increased
- Still working on inventory
- Had insurance review a couple of months ago so updated coverage
 - Cost increased \$800/yr.
 - Coverage now includes additional 25% over current build cost, rental cost in case of catastrophic event, coverage to rebuild if loss was over 30% and BSLC encountered permit problems
 - Changed rental vehicle coverage

Topics For Discussion

- **Updates**

- Topics for Discussion

- Updates/Review:
 - CPR Training for Ushers/Leaders
 - Pastor and Kathy Ikola working on the training date
 - Sprinkler System- In process
 - Alarm System
 - Multiple people are now able to take care of system
 - Access to Safe
 - List has been updated
 - Tech Support- In process
 - Access to Policies-In process
 - Emergency Situation Protocol
 - Draft to be reviewed at next DB meeting
 - Building User Manual- In process
 - Exclusion Program
 - BSLC is now enrolled in the program and has used it
 - Kurzhals will let neighbors know BSLC is part of the program
 - Unhoused Person Ministry and Protection
 - DB input/ideas needed
 - Kurzhals will put together a policy for DB to vote on
 - Sign Electricity
 - Not part of sign quote
 - Cobb calling for quote from an electrician to change wiring so the sign can have power 24 hours/day
 - Volunteer Criteria Discussion
 - Need to find information if there is a current policy

- Debrief Spring Business Meeting
 - Meeting went well
 - Suggestion was made to have the ministry plans due earlier and have a separate more in-depth meeting about the various ministries at BSLC.
- DB Nomination Process
 - Kurzhals and Steve Morrison working on this
- FY22-23 Budget Prep (Ministry Drafts Due 7/3) *Moved to next meeting*
- **Policy Review/Update/Retention Plan Development** *Moved to next meeting*
 - D.4 Accounting of Offerings- In process (Michelle & Office)
 - D.3 Asset Inventory- In process (Dale)
 - NEW: S.1 Sexual Misconduct

Elder Board Updates *Moved to next meeting*

Open Floor

- Preschool enrollment down and does not look like it will be full to start next year.
 - Suggestion was made to start a new Preschool Ministry Team

Announcements

Closing Prayer: Steve Morrison

Adjournment:

With no further business to discuss, the meeting was adjourned at 7:31 pm.

The next regular Board of Directors meeting will be held on Tuesday, July 5, 2022.