

Board of Directors Meeting Minutes

Date: Thursday, May 27, 2021
Time: 6:00-7:30 PM
Location: Zoom Conference

Meeting Type: Regular
Notice Provided: Yes
Quorum Satisfied: Yes

Board of Directors Members

President:	Michelle Kurzhals	Present
Vice President:	Steve Brown	Absent
Chairman of Trustees:	Dale Cobb	Present
Recording Secretary:	Tani Helfrich	Present
Financial Secretary:	Scott Schlimpert	Absent
Elder Representative:	Bob Hinze	Present
Elder Representative:	Bobby Merritt	Present
Member at Large:	Keith Heck	Present
Member at Large:	Steve Morrison	Present
Staff Representative:	Pastor Kevin Hohnstadt	Present

Call to Order: 6:05 PM by Kurzhals

Opening Prayer: Morrison

Opening Comments by Kurzhals

Review of Previous Board Minutes

- Corrections made to credit card policy information.
- Motion by Cobb: Move to approve the previous meeting's minutes.
- Seconded and passed without dissent.
- Minutes from the April 15, 2021 Board of Directors meeting approved.

Finance Report

- REVIEW FINANCIALS: No financials presented this month
- DISCUSSION: Staff Credit Card policy
 - Suggested \$20,000 credit limit
 - One card with sign in/out policy unanimously approved
 - Card to be used for monthly bills and urgent ad hoc expenses
 - Balance to be paid off monthly
 - Suggested charge alerts enabled to quickly identify and reconcile expenses
 - Spending limits: Lead pastor must sign off on expenses over \$300; Board of Directors to sign off on expenses over \$1500

Trustees Report

- Issues with the alarm system have been fixed
- Will be getting a lift soon so the steeple can be cleaned
- Working on next year's budget. Trustees will meet Tuesday, June 8th

Topics for Discussion

- DFM Update: John Durkin : Officially part of the BSLC team, working on end of summer events
- Budget Planning/Prep Timeline: Kurzhals/Schlimpert to send information to Elder Board, who will work with ministry teams to submit budget requests to be reviewed by Board of Directors at July meeting
- DB Recruitment Planning: A few nominations have been received

- Policy Review/Update/Retention Plan Development: To be discussed at June Meeting

Elder Updates:

- Minutes sent to Board of Directors members from last meeting to review.

Open Floor

- Designated Giving (gift) request
 - BSLC received a donation for a new sign
 - Motion for use of funds for this will be presented to the Voters Assembly on June 27 for approval/denial

Closing Prayer: Merritt

Adjournment:

With no further business to discuss, the meeting was adjourned at 7:35 pm.

The next regular Board of Directors meeting will be held on Thursday, June 17, 2021.