

Board of Directors Meeting Minutes

Date: Thursday, January 21, 2021
Time: 6:00-7:30 PM
Location: Zoom Conference

Meeting Type: Regular
Notice Provided: Yes
Quorum Satisfied: Yes

Board of Directors Members

President:	Michelle Kurzhals	Present
Vice President:	Steve Brown	Present
Chairman of Trustees:	Dale Cobb	Present
Recording Secretary:	Tani Helfrich	Present
Financial Secretary:	Scott Schlimpert	Present
Elder Representative:	Bob Hinze	Absent
Elder Representative:	Bobby Merritt	Absent
Member at Large:	Keith Heck	Present
Member at Large:	Steve Morrison	Present
Staff Representative:	Pastor Kevin Hohnstadt	Present

Call to Order: 6:03 PM by Kurzhals

Opening Prayer: Morrison

Opening Comments

Review of Previous Board Minutes

- Motion by Cobb: Move to approve the previous meeting's minutes.
- Seconded and passed without dissent.
- Minutes from the December 17, 2020 Board of Directors meeting approved.

Finance Report

- REVIEW: December 2020 Financials from the CPA (*go to CCB Directors Board Group Files to view*)
- Revenue (giving & preschool) has increased since last month's report and expenses are on target.
- Schlimpert has been working on accounts for missions, since accountant does not do that, with plans to work on Trustee account next.

Trustees Report

- Catch basins and leaves cleaned.
- Insurance paid (\$17,000)
- Expecting \$7000 light rebate soon

Topics for Discussion

- Updates
 - DFM Search Committee Update: Congregation meeting Sunday, January 24, 2021 to present, discuss and possibly vote to Call candidate.
- Emergency Communication Inquiry
 - After brief discussion, unanimous decision to wait on creating until necessary.
- FOL Request for Extension
 - Leaders from BSLC and FOL had a meeting (Zoom)
 - FOL sent written request for a time extension or probationary period.
 - Motion to not extend FOL contract by Morrison, seconded, passed without dissent.

- Pastor Kevin will send a letter to FOL notifying them of the decision with direction to vacate premises by January 31, 2021.
- Donation(\$204.40) Allocation Request to FPNO
 - Unanimous to move to general fund since cannot have designated funds(person who gave donation notified and agrees)
- Congregational Meeting Planning 1/24/21
 - Agenda: Brief financial update, presentation and vote to continue the DFM Search process or pause it. If majority vote is to continue, DFM Candidate information will be provided during the meeting, followed by a vote to call the candidate.
- Policy Review/Update/Retention Plan Development
 - D.1 Designated Giving: Kurzhals will send revised policy to DB for final approval.
 - D.4 Accounting of Offerings: Kurzhals will send revised policy to DB for final approval.
 - E.1 Utilization of Space: Kurzhals will send revised policy to DB for final approval.
 - D.6 Expense Approval:
 - Unanimous to keep as DB responsibility.
 - Kurzhals will revise and send to DB for final approval.
 - B.1 Staffing
 - Unanimous to move to DB responsibility per BSLC Bylaws.
 - Kurzhals and Pastor Kevin will review.
 - B.2 Staff Selection
 - Unanimous to move to DB responsibility per BSLC Bylaws.
 - Kurzhals and Pastor Kevin will review.
 - B.6 Staff Supervision
 - Unanimous to move to DB responsibility per BSLC Bylaws.
 - Kurzhals and Pastor Kevin will review.

Elder Updates: None provided

Open Floor

- Question asked if side speaker volume in sanctuary could be improved – sending to Worship Committee for advisement

Closing Prayer: Cobb

Adjournment:

With no further business to discuss, the meeting was adjourned at 7:35pm.

The next regular Board of Directors meeting will be held on Thursday, February 18,2021.